

**MINUTES OF THE GOVERNING COUNCIL MEETING HELD ON SATURDAY, the 15<sup>th</sup> FEBRUARY 2014 at 11.00 am, at SENATE HALL OF THE COLLEGE.**

**Members Present:**

S.No.	Name	Position in GC
1.	Dr. Prabhakar B. Kore	Chairman
2.	Sri. S. C. Metgud	Member, Member of the Trust/Society/Management
3.	Prof. B. L. Desai	Member, Faculty member of the Institution
4.	Prof. Dr. P.G.Tewari	Member, Faculty member of the Institution
5.	Dr. Madhusudan V.Atre	Member, Industrialist
6.	Sri. Vivek Pawar	Member, Industrialist
7.	Sri. Anant Koppar	Member, Industrialist
8.	Prof. S. A. Chary	Member, Nominee of the AICTE/UGC
9.	Prof. M. I. Savadatti	Member, Nominee of the University to which the Institution is affiliated
10.	Dr. Ashok S. Shettar	Member-Secretary
<b>The following members had requested for leave of absence:</b>		
1	Sri A. P. Kore	Member, Member of the Trust/Society/Management
2	Prof. H. U. Talawar	Member, Nominee of the State Government
3	Sri. S. I. Munavalli	Member, Member of the Trust/Society/Management

The Secretary welcomed all the members of the Governing Council. With the permission of the Chair, Secretary, GC began the deliberations on the Agenda items.

**Agenda 1: To confirm the minutes of the Governing Council meeting held on 8th June 2013**

*Resolution: Resolved to confirm the minutes of the Governing Council meeting held on 8<sup>th</sup> June 2013*

**Agenda 2: To confirm the action taken report on the minutes of the Governing Council meeting held on 8th June 2013**

*Resolution: Resolved to confirm the action taken report on the minutes of the Governing Council meeting held on 8th June 2013 with the following modification in 5b.*

*Action Taken: Prof. P. G. Tewari and Prof. G. H. Joshi attended Global Engineering Deans Conference, at Chicago during October 20-23, 2013 and also visited Virginia Tech, Purdue University and IUPUI. Outcomes of the visit are as follows:*

- *Participation in Global Engineering Deans Conference, at Chicago helped in networking with World leaders in Engineering Education and provided an opportunity to invite them personally, which helped in excellent participation by these leaders in the ICTIEE – Hubli 2014 held during January 16-18, 2014. Further the conference also presented an opportunity to interact with industry sponsors, which ultimately culminated in getting 2 platinum sponsors and 1 Silver sponsor for ICTIEE-Hubli 2014. During the conference visiting faculty also interacted with Dr. Michel Auer president of IGIP, who requested BVBCET to offer certificate courses in engineering education. This interaction with Dr. Michel Auer resulted in signing of MoU between IGIP, IUCEE, and BVBCET during ICTIEE-Hubli 2014.*
- *The visiting faculty members were very much impressed by the Teaching-Learning Centre at IUPUI(Indiana University, Purdue University Indianapolis), and some of them have been already implemented at BVBCET.*
- *At Purdue University the focus was on study of Engineering Projects In Community Services [EPICS model]. Local issues are the main focus of the student projects. This model could be developed as an extension of BVB's 'Social Innovation' course offered at first year level. Addressing global challenges in freshman courses and connecting them to the local issues was another learning.*
- *At Virginia Tech University, visiting members had the opportunity to study the working of 'Engineering Education Department'; handling large class room by use of technology (Dyknow commercial software); innovation in first year courses; multi disciplinary lab projects; and concept of 'Writing Centers' to help students in preparing seminar/ project/ conference papers. Visiting faculty members were invited for a special meeting to discussion on one page proposal on future works with VirginiaTech. Some of the issues agreed during the discussions were as follows:*

- *Research study of impact of IUCEE activities*
- *Technology enhanced Learning – Low cost version*
- *Curriculum Design*
- *Spiral theory for professional outcomes*
- *Participation in ICTIEE – Hubli 2014 by Virginia Tech faculty.*

*In continuation of this proposal, Prof. Vinod Lohani visited BVBCET and participated in ICTIEE-Hubli 2014. During his visit he offered Virginia Tech's willingness to collaborate in development of first year courses matching global standards.*

**Agenda 3 (Information Agenda): To discuss the College Report to be presented by the Principal**

*Principal Dr Ashok Shettar presented the college report that highlighted the faculty strength, cadre ratio, student strength and Student: Faculty ratio. He briefed the GC about the status of admission for the current academic year and the examination results of January & June 2013. His report also included Statistics of Graduated Students in UG and PG Programs of 2013 passed out batch.*

**Agenda 4: To consider and approve the resolutions of Finance Committee of the College held on 26/10/2013.**

- **To approve the audited statements of the financial year 2012-13**
- **To approve the budget for the year 2014-15**

*Resolution: Resolved to approve the resolutions of Finance Committee of the college held on 26/10/2012.*

*Resolution 1 The audited statements of the year 2012-13 were approved*

*Resolution 2 The budget estimates recommended by the finance committee for the year 2014-15 were approved.*

**Agenda 5: To review and approve strategic plan of the institute**

*Resolution: Resolved to approve the revised strategic plan of the institute*

**Agenda 6: To consider and approve the Governance Document of BVB College of Engineering and Technology**

*Resolution: Resolved to approve the Governance Document of BVB College of Engineering and Technology*

**Agenda 7: To review and approve planned activities of TEQIP Phase II**

TEQIP Coordinator Prof. B.L. Desai presented progress of TEQIP activities. Major issues presented by him before the Governing Council are as follows:

- Summary of Procurement Status as on date including ratification of action taken by Principal in going ahead to place order for Fibre Optic Network for Campus with escalation of cost up to 50% to the proposed estimation as mentioned for the package in PMSS approved plan.
- Summary of Training

- Conferences organized
- Faculty and Staff development Programs conducted by different departments along with details of FDP/SDP/Workshops organized.
- R & D Workshops conducted by the institute, and
- Support to students for Projects, Conference, Events, and Competitions.
- Other Major Activities such as Mentor visits, Performance audit, MIS entry, and Financial audit from external agencies

*Resolution: Resolved to approve the proposed and conducted activities under TEQIP grants including action taken by principal in placing of order for Fibre Optic Network for campus. GC members also authorised Principal to take necessary steps to continue above activities based on the academic requirements and recommendations from HODs of respective department, till the completion of the project for an effective performance and implementation of TEQIP project.*

**Agenda 8: To discuss and approve strategies to enhance Research and Development activities in the institution**

*Principal Dr Ashok Shettar presented initiatives taken to promote research culture in the college in the past, viz., Capacity Building Projects, Research Experience for Undergraduates, CTE-CP and CAT-AP capstone projects. In order to develop greater momentum Principal proposed the recommendations made by the select group of active researchers, HoDs and Deans under the chairmanship of the Principal. The recommendations were:*

- *To provide necessary human and financial resources required for research and development activities of the 3 research clusters formed*
- *To provide financial incentives to faculty members for pursuing research activities*
- *To link research output of faculty members to their promotions*
- *To appoint JRF(Junior Research Fellow) and SRF(Senior Research Fellow) under TEQIP grants.*

*Resolution: Resolved to approve the recommendations made by the review committee*

**Agenda 9: To discuss and approve faculty appraisal system**

*Principal Dr Ashok Shettar proposed the Faculty Appraisal System and mentioned that the purpose of this is to:*

- *Ensure that faculty activities are in line with the mission of the college,*
- *Accurately measure and reward performance, and*
- *Assist in the creation of customized development plans for individual faculty members.*

*He emphasized that Faculty Appraisal System (FAS) makes an attempt to make evaluation system quantifiable and consistent with the college's retention and promotion requirements. Further he added that the document broadly includes the expectations from the faculty that are captured in the National Board of Accreditation (NBA) document (section 5: Faculty Contribution) and the basic premises in preparing FAS document is that every faculty meets the expectations that are given by the Accreditation norms.*

*Resolution: Resolved to approve the faculty appraisal system incorporating suggested corrections.*

**Agenda 10: To consider the appointments of faculty made since last GC and approve the same**

*Resolution: Resolved to ratify the action taken by the Principal of appointing the new faculty.*

Chairman thanked all the members for their contributions.

Sd/-  
**MEMBER SECRETARY**

Sd/-  
**CHAIRMAN**