

**MINUTES OF THE GOVERNING COUNCIL MEETING HELD ON SATURDAY, the 20th
SEPTEMBER 2014 at 11.00 am, at SENATE HALL OF THE COLLEGE.**

Members Present:

S.No.	Name	Position in GC
1.	Dr.Prabhakar B. Kore	Chairman
2.	Sri. S. I. Munavalli	Member, Member of the Trust/Society/Management
3.	Sri. S. C. Metgud	Member, Member of the Trust/Society/Management
4.	Prof. B. L. Desai	Member, Faculty member of the Institution
5.	Prof. Dr. P.G.Tewari	Member, Faculty member of the Institution
6.	Dr.Madhusudan V. Atre	Member, Industrialist
7.	Sri. Vivek Pawar	Member, Industrialist
8.	Sri. Anant Koppar	Member, Industrialist
9.	Prof. S. A. Chary	Member, Nominee of the AICTE/UGC
10.	Prof. M. I. Savadatti	Member, Nominee of the University to which the Institution is affiliated
11.	Dr. Ashok S. Shettar	Member-Secretary
The following members had requested for leave of absence:		
1	Sri A. P. Kore	Member, Member of the Trust/Society/Management
2	Prof. H. U. Talawar	Member, Nominee of the State Government

The Member Secretary welcomed all the members of the Governing Council. With the permission of the Chair, Member Secretary, GC began the deliberations on the Agenda items.

Agenda 1: To confirm the minutes of the Governing Council meeting held on 9th June 2014

Resolution: Resolved to confirm the minutes of the Governing Council meeting held on 9th June 2014

Agenda 2: To confirm the action taken report on the minutes of the Governing Council meeting held on 9th June 2014

Resolution: Resolved to confirm the action taken report on the minutes of the Governing Council meeting held on 9th June 2014

Agenda 3: To discuss and approve the College Annual Report of the academic year 2013 – 14

Resolution: Members appreciated the effort of bringing out and publishing first detailed annual report of the college. It was resolved to approve the college annual report for the year 2013-14 and directed the principal to publish it on college website.

Agenda 4: To consider and approve the resolutions of Finance Committee of the College held on 26th July 2014

Resolution: Resolved to approve the resolutions of Finance Committee

Agenda 5: To discuss and approve KPIs and process for review and monitoring the performance of the institution and Head of the Institution

Resolution: Resolved to approve proposed KPIs and process for review and monitoring the performance of the institution and Head of the Institution

Approved list of Key Performance Indicators (KPIs) are as follows:

I. Student

- 1. Student enrolment**
- 2. Student transition and graduation rate**
- 3. academic performance**
- 4. Placement and Higher studies**

II. Faculty

- 5. Student-Teacher Ratio**
- 6. Faculty cadre Ratio**
- 7. Faculty qualification**
- 8. Faculty development and training**
- 9. Faculty retention**

III. Research

- 10. Research Publications**

- 11. Research Programs
- 12. Funded R & D projects and Consultancy

IV. Financial Health

- 13. Total Revenue Increase (YOY)

V. Institutional Development

- 14. Strategic plan progress
- 15. Governance Development Plan Progress
- 16. New initiatives

Further the GC discussed in detail the KPIs presented by the principal for the year 2013-14. The GC appreciated performance of the college as a whole in various parameters. However, GC was of the opinion that performance of the college in research needs improvement.

Based upon the institutional KPIs that reflect the performance of the institutional head was also discussed and the GC expressed its satisfaction regarding the performance of the Head of the Institute.

Agenda 6: To review and discuss the Faculty Performance Appraisal Report

Resolution: The Governing Council discussed the performance appraisal report in detail and appreciated faculty performance in teaching activities but the members expressed the concern about the low performance of the faculty in the research area. The members opined that the research being one of the important tenet of teaching profession, hence it cannot be ignored by the faculty. It was also observed that majority of the faculty were not able to fulfill several minimum performance standards expected by NBA (NBA sections 5). It was suggested that the faculty increments and promotions need to be coupled with not only teaching performance but also in meeting minimum standards stated in the NBA Self Assessment Report.

In view of the above it was resolved that:

The recommendations to the GC for the yearly increment and promotions will be subjected to:

- I. Satisfactory performance in Teaching Activity as reflected in Faculty appraisal process.*
- II. Fulfilling minimum standards in research activities set by NBA in the section expectation from faculty.*

Each faculty member shall earn minimum 3 marks as stipulated in the NBA accreditation criteria 5 so as to make the program to which s/he belongs eligible for accreditation. In this regard s/he has to satisfy the following:

- A. *Faculty needs to complete one of the following either as a participant or as a resource person per year (Criteria 5.4 of NBA). However, on-line FDPs are not considered.*
1. *Minimum one week FDP*
 2. *Two FDPs each of 3 days*
 3. *Three FDPs each of 2 days*
- B. *Faculty needs to publish minimum research publications per year as stipulated below (Criteria 5.7 of NBA):*
1. *Two national conference/ national Journal per year*
OR
 2. *One international conference per year*
OR
 3. *One international Journal per year*
- C. *Suitable incentives and promotion is considered if (Criteria 5.8 and 5.9)*
1. *Faculty has brought and completed externally funded R&D projects*
OR
 2. *Interaction with the industry which leads to course design or delivery or research publication or funded project*

This is applicable to all faculty members of the college with effect from this academic year. The data of which will be reflected in the next cycle of appraisal process of 2014-15.

Agenda 7: To review and approve the planned activities of TEQIP Phase II

Resolution: Resolved to approve the progress and activities conducted under TEQIP grants

Agenda 8: To consider the appointments of faculty made since last GC and approve the same

Resolution: Resolved to ratify the action taken by the Principal of appointing the new faculty.

Agenda 9: Any other subject with the permission of the Chair

Table agenda 1: *Sensitive personal information -- Reserved*

Table agenda 2: To Re-consider the application dated 14-07-2014 of Prof. R.S.Shirkol Associate Professor in Civil Engineering for Voluntary Retirement

Resolution: Reconsidered the application of Sri. R.S. Shirakol, Associate Professor in Civil Engg. Dept., after discussion it is resolved to permit him to take voluntary retirement and Principal is authorized to forward his application to D.T.E. Bangalore for further action.

Table agenda 3: To consider the applications dated 20-07-2014 of Prof. A. M Galgali Associate Professor in Civil Engineering for grant of deputation to BLD's College of Engineering & Technology Bijapur for a Period of Three Years.

Resolution: Considered the application of Sri. A.M. Galagali, Associate Professor in Civil Engg. Dept., after discussion it is resolved to depute for a period of one (1) year to B.L.D.E's College of Engg. & Tech., Bijapur and Principal is authorized to forward his application to D.T.E. Bangalore for further approval.

Table agenda 4: To consider the applications dated 18-09-2014 of Sri. I.K. Badigannavar, Helper in Mechanical Engineering for Voluntary Retirement on Medical ground.

Resolution: Resolved to approve the request of Sri. I.K. Badigannavar, Helper in Mechanical Engg. Dept., for voluntary retirement under V.R.S. on Medical ground and Principal is authorized to forward his application to D.T.E. Bangalore for further action

Table agenda 5: To consider the applications dated 27-08-2013 of Sri. G.Y. Laddigatti CSTS Office Attender (ST) and letter No.DTE/42/EST/4(A)2013/2915 dated 16-09-2013 for reporting the duty after long absence

Resolution: Resolved to defer to the next meeting

Table agenda 6: To discuss approve the Board of Directors Conflict of Interest Policy and Disclosure Form (As per Good Governance Development Plan)

Resolution: Resolved to approve the Board of Directors Conflict of Interest Policy and Disclosure Form presented by the principal.

Table agenda 7: To approve the constitution of Research Council

Resolution: Resolved to approve the constitution of Research Council, with Dr. M.V. Atre, GC member as Chairman, Dr. Ashok Shettar, Principal, and Dr. N.H. Ayachit, Professor Rani Chennamma University as members and Dr. Uma K.M. (Dean R&D) as Member Secretary. It was suggested to include two more external members from national premier research institutes.

Chairman thanked all the members for their contributions.

Sd/-

MEMBER SECRETARY

Sd/-

CHAIRMAN